

Information on Personal Data Processing

Suppliers and Customers

Company : **TACTICAWARE, s.r.o.**
company registered in the Commercial Register
maintained by the Regional Court in Brno, Section C,
Insert no. 101352

Headquarters : Trařová 1, 619 00 Brno

ID No. : 06313604

Hereinafter referred to as the “**Administrator**”

The Administrator hereby informs its business partners from among suppliers and customers (hereinafter referred to as the “**Data subject**” or “**Contractual partner**”) about the manner and extent of processing of personal data by the Administrator. The Administrator shall process the data in accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (hereinafter the “**GDPR**” - General Data Protection Regulation) and in accordance with the national data protection legislation.

The Administrator collects and processes personal data only in accordance with the specified purposes and to the extent and during the period necessary for the fulfilment of the stated purposes set forth below.

1. Performance of Obligations under the Contract or Execution of Pre-Contractual Measures

The Administrator collects and processes personal data of the data subject to the following extent:

- **identification data**
- **contact information**
- **bank details and data on performance-based payments**
- **communication records** that may include data about the persons authorized to act for the data subject, including its employees, to the extent indicated by this entity (for example, in the e-mail footer, etc.),
- **other information the Administrator became familiar with during the contractual relationship** that may be directly related to the data subject or other entities.

The records are kept for at least 4 years after the termination of the contractual relationship unless the Administrator is required by law (in particular the Archives and Records Service Act, tax and accounting regulations) to keep them for longer.

In connection with the fulfilment of the Administrator's contractual obligations, the **legal obligations** (keeping of tax and accounting documents) are also fulfilled and the personal data obtained are also processed for the **legitimate interests of the Administrator**, in particular for the purpose of checking and documenting the performance, the possibility of recovery of claims and the application of legal claims, offers in the form of direct marketing or verification of creditworthiness.

2. Consent to Personal Data Processing

Data may be further processed based on the **consent** to personal data processing. The consent may be revoked by the data subject at any time, in person or in writing, by means of a notification sent to the contact details below.

The data subject takes note that if the contract concluded with the Administrator includes the consent to process personal data pursuant to the Personal Data Protection Act, this Act has expired with effect from 25. 5. 2018 and the Administrator therefore does not process any personal data on the basis of such consent.

3. General Information on Personal Data Processing

The Administrator is authorized to process personal data both manually and automatically through designated processors and other entities the current list of which is provided by the Administrator on request.

The Administrator does not intend to transfer personal data to a **third country** (i.e. a country outside the EU and Iceland, Liechtenstein, Norway and Switzerland) or an international organization. Exceptions are cases where the transfer of such personal data is necessary for the fulfilment of the contract between the data subject and the Administrator or for the implementation of measures taken before the conclusion of the contract at the request of the data subject.

On the basis of a legal request, personal data may be **transferred to third parties (recipients)** which have the legal authority to require the transmission of personal data under the conditions laid down by law.

4. Data Subject's Rights Related to Processing

The data subject has the right:

- to request information on the categories of personal data processed, the purpose, timing and nature of processing, and the recipients of personal data,
- to request a copy of the processed personal data,
- in fulfilment of the conditions stipulated by the relevant legal regulations, to require personal data to be corrected, supplemented or deleted, or to require the processing restriction,
- to object to the processing of personal data, and the right to file a complaint with the Supervisory Authority, such as the Office for the Protection of Personal Data,
- to be informed of breaches of personal data protection if it is likely that the case of violation will result in a high risk for the data subject's rights and freedoms.

Administrator Contact Information

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